



AGENDA

Workshop on Developing Case Studies in the Field of Public Administration and Governance



Empowered lives.
Resilient nations.

PHASE I: 21-23 AUGUST 2014
UN CONFERENCE HALL, NEW DELHI

DAY 1, August 21		
Time	Agenda Item	Facilitator
9.00-9.30 am	Registration	UNDP
9.30-9.40 am	Keynote and Opening Remarks	Secretary, DARPG
9.40- 9.50 am	Welcome Remarks	UNRC/ UNDP RR
9.50 -10.00 am	Introduction to the Case Study workshop	Prof. Kent Weaver
10.00-10.15 am	Tea	
10.15 -10.25 am	Introductions	
10.25-11.30 am	<p>Introduction to Case Teaching and Participant-Centered Learning</p> <p><i>This session will provide an overview of the variety of cases used in teaching and basic strategies of case method teaching. After introducing main concepts, we will do a case analysis of the Harvard Kennedy School case, "The Hyderabad Metropolitan Water Supply and Sewerage Board"</i></p>	
11.30-1.00pm	<p>Issues in Public Management 1</p> <p><i>This session will provide an introduction to some of the major themes in training public managers that may serve as organizing themes for the DARPG cases. These themes include strategic management and organizational leadership, policy design and implementation, organized opposition to policy change, and managing organizational change.</i></p>	
1.00-2.00 pm	Lunch	
2.00- 3.15 pm	<p>Introduction to the Cases</p> <p><i>This session will provide an introduction to the cases being revised for the DARPG training programs. In an interactive fashion, we will examine potential teaching themes for the cases, options for restructuring the presentation, and other topics.</i></p>	
3.15- 4.30pm	<p>Introduction to Case Writing</p> <p><i>This session will provide an introduction to case writing skills, including structure, theme, tone, level of detail, etc.</i></p>	
4.30-4.45 pm	Tea	
4.45-6.00 pm	<p>Group Case Development Session</p> <p><i>Participants will work together in groups to prepare one of the DARPG cases</i></p>	

AGENDA

DAY 2, August 22

Time	Agenda Item	Format/Facilitator
9.30- 10.45 am	Issues in Public Management 2 <i>This session will discuss additional themes in training public managers that may serve as organizing themes for the DARPG cases, including managing organizational change, developing business-government partnerships, motivating front-line workers, and promoting behavior change in target populations.</i>	
10.45-11.00 am	Tea	
11.00- 12.15 am	Refining Case Writing Skills <i>This session will further discussion of case-writing techniques, including discussion of use of quantitative data. The primary focus will be on Teaching Notes to accompany cases. An actual teaching case and teaching note will be discussed in class</i>	
12.15-1.30pm	Leading a Participant- Oriented Discussion 1 <i>This session will provide an introduction to skills involved in leading case discussions. Strategies covered will include development of time management plans, whiteboard management plans, posing opening questions, "cold-calling" versus "warm calling," and how to close a case-discussion class with "Take-Aways." There will be a discussion of the case "Professor Graham and Ms. Macomber."</i>	
1.30-2.15 pm	Lunch	
2.15- 5.45 pm	Group Case Development Session: Participants will work together in groups to prepare one of the DARPG cases.	
3.45-4.00 pm	Tea	

AGENDA

DAY 3, August 23

Time	Agenda Item	Format/Facilitator
9.30- 10.45 am	<p>Leading a Participant Oriented Discussion 2 <i>This session will further develop case discussion strategies, including how to encourage classroom participation and manage diverse classes. There will be a discussion of the “Kho Tanaka” case</i></p>	
10.45-11.00 am	Tea	
11.00- 12.15 am	<p>Group Activity: Preparing a Case <i>In this session, participants will work together in small groups to develop a lesson plan for an existing Harvard Kennedy School case, “Fighting Bonded Labor in Rural India: Village Activist Gyarsi Bai Tackles an Entrenched System of Coercion.” Participants will gain practice in skills such as developing a theme for the class, posing opening questions, time and whiteboard management, and concluding a class. Some groups will be selected to present a case opening to the entire group</i></p>	
12.15-1.30pm	<p>Group Case Development Session: <i>Participants will work together in groups to finalize preparation of one of the DARPG cases.</i></p>	
1.30-2.15 pm	Lunch	
2.15- 3.45 pm	<p>Group Presentation of Cases and Lesson Plans <i>Groups will present initial forms of revised cases to the class in truncated form.</i></p>	
3.45 - 4.00 pm	Tea	
4.00- 5.15 pm	<p>Continuation of Group Presentation of Cases and Lesson Plans, followed by Take-aways and discussion of plans for completion of case drafts and presentation in October</p>	
5.15-5.25 pm	Concluding Remarks	Additional Secretary, DARPG
5.25-5.30 pm	Vote of thanks	Director, DARPG